

# Freelance fees for guiding engagements



## FOR THE TRAVEL TRADE

**1 April 2023 – 31 March 2024**

Engagements timed from & to central London

	ENGLISH	ANY OTHER LANGUAGE
<b>FULL DAY</b> Up to 9 hours (including 1 hour lunch) 07.00 - 18.00 (19.00 for out-of-London tours)	from <b>£323</b>	from <b>£362</b>
<b>MORNING</b> Up to 4 hours 07.00 – 13.00	from <b>£198</b>	from <b>£228</b>
<b>AFTERNOON</b> Up to 4 hours 13.30 – 18.00	from <b>£198</b>	from <b>£228</b>
<b>EVENING</b> Up to 4 hours 18.00 – 23.00	from <b>£198</b>	from <b>£228</b>
<b>OVERTIME HOURS</b> Per hour or part thereof 07.00 – 23.00	from <b>£54</b>	from <b>£61</b>
<b>UNSOCIAL HOURS</b> Per hour or part thereof 23.00 – 07.00	from <b>£72</b>	from <b>£80</b>
Travel Expenses to be paid to/from central London. 23.00-07.00 taxi fares to be paid.		
<b>PUBLIC HOLIDAYS</b> New Year's Day, Good Friday, Easter Sunday, Easter Monday, Boxing Day: <b>50% Supplement</b>  Christmas Day: <b>100% Supplement plus taxi fares</b>		
<b>MEAL ALLOWANCES (if not included)</b>	Lunch <b>£15</b> Dinner <b>£20</b>	

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<b>LARGE GROUPS</b>	More than 57 people	50% Supplement
<b>MULTI LANGUAGE TOURS</b>		
Any 2 languages	Full day from <b>£485</b>	Half day from <b>£323</b>
Any 3 languages	Full day from <b>£638</b>	Half day from <b>£393</b>
<b>WORKING THROUGH AN INTERPRETER</b>		
Charged at the appropriate 'any other language rate'		
<b>FOREIGN COACH SUPPLEMENT</b>		
	Full day from <b>£30</b>	Half day from <b>£20</b>
<b>SPECIALIST TOURS &amp; LECTURES</b> – by negotiation, but a supplement of 50-100% is likely		
<b>VIRTUAL TOURS</b> – By negotiation, depending on degree of customization and group size. No recording without written permission.		

**FEES**

The fees listed are a guide to the rates that members of APTG are likely to charge, to reflect factors such as length, timing and type of tour and the specialisations of the guide.

**TERMS OF PAYMENT - WITHIN 28 DAYS**

It is recognised that no fees schedule can be totally comprehensive, so it is essential that fees for engagements not covered by this publication should be negotiated prior to acceptance of the engagement, so as to avoid subsequent unnecessary misunderstandings between guides and tour operators. Any queries arising between operators and guides should be referred to APTG.

**CANCELLATION CHARGES**

- 10 days to 5 days prior to commencement of engagement 50% of fee
- 4 days (96 hours) or less prior to commencement of engagement 100% of fee

**Faulty equipment**

For coach tours: if there is no working microphone/PA system provided, the operator will be informed as soon as possible by the guide. If the tour continues without a working microphone the guide is entitled to be paid an **increment of 100% of the original fee** until the omission is rectified.

**Association of Professional Tourist Guides**  
**a professionally independent section of Unite the Union**

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